

BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL MEDIA CENTER
WEDNESDAY, OCTOBER 19, 2011
7:30 P.M.

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

3. Salute to the Flag.
4. Motion to approve the following minutes:

September 21, 2011
September 28, 2011

All motions are voted on by all members unless otherwise marked with an +.

OPEN TO THE PUBLIC

THE AUDUBON RENAISSANCE PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR SEPTEMBER

Grade Seven	Grade Eight	Freshman Class
Bailey Warren Jacob Bowers	Karley Trow Darren Czajkowski	Ashleymarie Roman Kevin McRory
Sophomore Class	Junior Class	Senior Class
Carolyn Kirsch Nick Trainor	Amanda Porter Sean Bird	Cara Garcia Scott Ensman

PRESENTATIONS

- **Audit Report: Bob Stewart**
- **2010-2011 Report on Violence, Vandalism and Substance Report (Separate Attachment)**

FINANCE:

1. Motion to approve bills payable when properly certified.
2. Motion to approve the August 31, 2011, financial reports of the Board Secretary/Business Administrator and Treasurer of School Funds. These reports are in agreement.

3. Motion to accept the Board Secretary's certification, pursuant to NJAC 6A: 23-2.11(c) 3, that as of August 31, 2011, no budgetary line item account has been over expended in violation of NJAC 6A: 2.11(a).
4. Motion to certify, pursuant to NJAC 6A: 23-2.11(c) 4, that as of August 31, 2011 to the best of the board's knowledge, no major account or fund has been overextended in violation of NJAC 6A: 23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve an inter-local services agreement with the Collingswood Board of Education to provide electrician services to the Audubon Board of Education at an hourly rate of \$34.00 for the 2011-2012 school year.
6. Motion to accept the 2011 Audit.
7. Motion to approve the corrective action plan for the 2011 audit as listed:

CORRECTIVE ACTION PLAN

BOARD APPROVAL DATE	METHOD OF IMPLEMENTATION	RESPONSIBILITY FOR IMPLEMENTATION	DATE OF IMPLEMENTATION
10/19/2011	Expenditures in the amount of \$7,820 were charged to the general fund in error. These expenditure should have been charged to Fund 20. Going forward, the financial records will be reviewed and compared to the final closeout reports to ensure all records are in agreement.	School Business Administrator CST Director	11/1/2011
10/19/2011	Four deposits were found not to be deposited timely. Going forward, the Business Office will utilize a check list to ensure that deposits are accounted for on a daily basis.	School Business Administrator Cafeteria Manager	10/20/2011

PERSONNEL: (All motions are upon Superintendent's recommendation:)

1. Motion to approve staff members' leave requests to attend workshops/conferences for the 2011-2012 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
HS	\$195.00	Karen Dyer	November 17, 2011	Increasing Student Engagement and Improving Critical Thinking

2. Motion to approve a rate change for substitute nurses for the 2011-2012 school year from \$90.00 per day to \$110.00 per day effective October 20, 2011.
3. Motion to approve the following as substitutes/home instruction tutors for the 2011-2012 school year:

Anjana Awadhiya	Substitute Teacher	Grades 7 through 12
James Shuman	Substitute Teacher	Grades 7 through 12
Amanda Koehn	Substitute Teacher	Grades K through 6
Edward Williams	Substitute Teacher	Grades K through 6
Kristen Solanik	Substitute Teacher	Grades K through 6

4. + Motion to approve the following change in mentor for the 2011-2012 school year effective retroactive to September 1, 2011 through June 2012. Novice teacher will compensate mentor as per state regulations and AEA contract:

MENTOR	TEACHER
From Theresa Salamone to Cathy Samuel	Carrie Figueroa

5. + Motion to approve additional staff for the 6th grade Theater Club for the 2011-2012 school year as follows:

Adult Staff

Kate Hayden	Assistant Director/Vocals	\$20.00 per hour
Keith Seddon	Assistant Videographer	\$10.00 per hour

Student Staff:

Augustus Stolte	Helper	\$7.00 per hour
Nikole Zane	Helper	\$7.00 per hour

6. Motion to approve the following staff member as high school I&RS team member for the 2011-2012 school year.

Curtis Finnegan

7. Motion to rescind the extracurricular contract for Beth Canzanese as I&RS committee member for the 2011-2012 school year.

8. + Motion to approve Alex LaCroce to serve as Audubon Community Education Chess Club supervisor at Haviland Avenue School, for Lisa Kappel, at a stipend of \$500.00 for 14 meetings during the 2011-2012 school year.

9. + Motion to accept, with best wishes, the letter of resignation from Tara Costello, 5th grade teacher at Mansion Avenue School, effective on or before November 23, 2011.

10. Motion to approve the following football game personnel for the 2011 season:

Steve Ireland	Football Game Security	\$40.00 per home game
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11. + Motion to approve payment to Denise Murphy for one extra hour every other week to facilitate BSI planning at Mansion Avenue School at her hourly rate effective immediately.

12. + Motion to approve Bernadette Brogna, Mansion Avenue School special education teacher, to conduct two (2) one hour training sessions at Haviland Avenue School in October, on the use of Digi Blocks, at the contractual rate of \$25.00 for one hour prep and \$55.00 for each workshop for a total of \$135.00.

13. Motion to approve the following staff members to present technology workshops at the high school in-service:

Staff Member	Number of Workshops	Workshop	Compensation	Total
Bruce Dyer	Five (5) one hour workshops	Genesis	\$55.00 per hour + \$25.00 prep	\$300.00
Patricia Martel	Five (5) one hour workshops	Using Data to Inform Instruction	\$55.00 per hour + \$25.00 prep	\$300.00
Chris Sylvester	Five (5) one hour workshops	WORD and PowerPoint	\$55.00 per hour + \$25.00 prep	\$300.00

Eric Miller	Five (5) one hour workshops	Google Docs	\$55.00 per hour + \$25.00 prep	\$300.00
Alvina LaCasse	Five (5) one hour workshops	SMARTBoard	\$55.00 per hour + \$25.00 prep	\$300.00

14.

Motion to approve the following winter 2011 coaching and game personnel positions:

NAME	SPORT	POSITION
Dave Ricci	Boys' Basketball	Varsity Coach
Rich Del Vecchio	Boys' Basketball	Junior Varsity Coach
Chris DelVecchio	Boys' Basketball	7/8 Coach (Shared Stipend)
Josh Simonetti	Boys' Basketball	7/8 Coach (Shared Stipend)
Cheryl Clark	Girls' Basketball	Varsity Coach
Denise McGettigan	Girls' Basketball	Junior Varsity Coach
Jack Coyle	Girls' Basketball	7/8 Coach
Chris Sylvester	Swimming	Varsity Coach
Don Seybold	Wrestling	Varsity Coach
Sean Agnew	Wrestling	Assistant Varsity Coach
Chris Scannel	Wrestling	Assistant Varsity Coach
Arjismodavid Holley	Wrestling	Assistant Varsity Coach
Randy Marr	Wrestling	Assistant Varsity Coach
Kristen Tegan	Cheerleading	Varsity Coach
Alycia Colucci	Cheerleading	Assistant Varsity Coach
Scott LaPayover	Winter Athletic Trainer	
Eric Miller	Winter Assistant Athletic Director	
Don Seybold	Assistant Athletic Trainer	
Kevin Greway	Boys' Basketball	Volunteer
Fred McCurry	Boys' Basketball	Volunteer
Jason Seeburger	Boys' Basketball	Volunteer
Richard Snyder	Girls' Basketball	Volunteer
Amanda Brown	Girls' Basketball	Volunteer
Brooke Szymanski	Girls' Basketball	Volunteer
Keristan Walsh	Girls' Basketball	Volunteer
Devon Coyle	Girls' Basketball	Volunteer
Mark Brandon	Wrestling	Volunteer
Andrew Manning	Wrestling	Volunteer
Dave Chambers	Wrestling	Volunteer
Joe Arensberg	Wrestling	Volunteer
Kyle Muckley	Wrestling	Volunteer
David Niglio	Wrestling	Volunteer
Kyle Draves	Wrestling	Volunteer
Matthew Leonard	Wrestling	Volunteer
Patrick Rich	Wrestling	Volunteer
Matthew Cecchini	Wrestling	Volunteer
Ashley Alibrando	Cheerleading	Volunteer
Andi Collazzo	Cheerleading	Volunteer
Lillian Mierkowski	Swimming	Volunteer
Anthony VanDexter	Swimming	Volunteer
Darren Hickman	Swimming	Volunteer
Anthony Pugliese	Winter Track	Volunteer
Adam Cramer	Winter Track	Volunteer
Steve Ireland	Winter Track	Volunteer
Dave Niglio	Winter Track	Volunteer
Jane Pugliese	Winter Track	Volunteer
Brennan Hample	Winter Weight Room	Volunteer
Tim O'Brien	Winter Wrestling Announcer	Volunteer
Bill Beecher	Basketball Games/Wrestling Matches	Clock/ Security
Patty Coyle	Basketball Games/Wrestling Matches	Clock/Security
Casey Clements	Basketball Games/Wrestling Matches	Clock/ Security
Paul Frantz	Basketball Games/Wrestling Matches	Clock/Security
Brian Kulak	Basketball Games/Wrestling Matches	Clock/Security
Steve Laughlin	Basketball Games/Wrestling Matches	Clock/ Security

Lillian Mierkowski	Basketball Games/Wrestling Matches	Clock/Security
Betsy Scully	Basketball Games/Wrestling Matches	Clock/ Security
Mike Tomasetti	Basketball Games/Wrestling Matches	Clock/Security
Teresa Weichmann	Basketball Games/Wrestling Matches	Clock/Security
Eileen Willis	Basketball Games/Wrestling Matches	Clock/Security
Diane Guida	Basketball Games/Wrestling Matches	Clock/Security
Meg Murray	Basketball Games/Wrestling Matches	Clock/Security
Adam Cramer	Basketball Games/Wrestling Matches	Clock/Security
Gregg Francis	Basketball Games/Wrestling Matches	Clock/Security
Joseph Furlong	Basketball Games/Wrestling Matches	Clock/Security
Ron Latham	Basketball Games/Wrestling Matches	Clock/Security
Dave Niglio	Basketball Games/Wrestling Matches	Clock/Security
Harry Reeves	Basketball Games/Wrestling Matches	Clock/Security
Thea Ricci	Basketball Games/Wrestling Matches	Clock/Security

15. + Motion to approve the following adult volunteers for Mansion Avenue School for the 2011-2012 school year:

Leah Barnhardt	Sonja Chambers	Kelly Colon	John Daly
Cindy Janney	Susan Jones	Tim Knoll	Lisa McDaniel
Kim Myers	Cindy Nolan	Debbie Rossell	Peg Stolte
Margaret Tomaselli	Nichelle Bicking		

16. Motion to approve the following as ticket takers for the 2011-12 winter sports season at \$40.00 per event as per the negotiated agreement:

Susan Clune	Dolores Cogliser	Lillian Mierkowski	Patricia Coyle
Meg Murray	Debbie Horan	Joan Nolan	Joan Jackson
Betsy Scully	Christina Flynn		

17. Motion to approve the following staff members to serve on the 2011-2012 Instructional Council as per the AEA negotiated agreement:

Lisa McGilloway	Beth Canzanese ½ Contract	Andi Collazzo ½ Contract
Eric Miller	Curtis Finnegan	Patricia Martel
Sebastian Marino	Bruce Dyer	Alycia Colucci
Jane Byrne	Theresa Salamone	Katie Hueber
Kelly McShane	Joan Maguire	Cara Novick

18. + Motion to approve Rutgers University student, Lisa Navarra, to complete a practicum experience at Mansion Avenue School from January 3, 2012 through January 13, 2012 with Sue Cowen serving as cooperating teacher.

19. + Motion to approve a request for an extended leave of absence for Shelly Chester, elementary teacher at Haviland Avenue School, effective January 1, 2012 through June 30, 2012.

20. + Motion to approve the following staff members to serve as supervisors and substitute supervisors for the after school tutoring program (Study Buddies) at Haviland Avenue School, effective November 2011, at the non-instructional rate as per the AEA negotiated agreement:

Beth Crosby - Supervisor
 Sharon Selby - Supervisor
 Sue Selby – Substitute Supervisor
 Alycia Colucci - Substitute Supervisor

21. + Motion to approve the following staff members to conduct four (4) two hour Family Writing Workshops, on dates to be determined, as follows: (Funded through NCLB)

Theresa Salamone Jen Beebe

6 Total hours non-instructional prep time - \$25.00 per hour: \$150.00
 4.5 Total hours non-instructional set-up and clean-up - \$25.00 per hour: \$112.50
 8 hours total instructional time - \$35.00 per hour: \$280.00
 Total compensation per staff member: \$542.50

22. + Motion to approve staff members' leave requests to attend workshops/conferences for the 2011-2012 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
MAS	\$390.00	Ted Clarke	11/14/11, 12/12/11, 1/23/12	The Future of Teacher Evaluation in New Jersey

23. + Motion to approve a request for an extended leave of absence for Jennifer Battista, elementary teacher at Mansion Avenue School, effective January 1, 2012 through June 30, 2012.

24. + Motion to approve a request for an extended leave of absence for Jennifer McClellan, part-time kindergarten teacher at Haviland Avenue School, effective January 1, 2012 through June 30, 2012.

25. Motion to approve the following Rutgers University student to complete his student teaching requirement at the high school as follows:

STUDENT	SCHOOL/SUBJECT	COOPERATING TEACHER	DATES
Timothy Jackson	English	Kate Wilson	1/23/12-5/4/2012

PROGRAM:

- Motion to approve the Violence, Vandalism and Substance Abuse Report for the 2010-2011 school year as presented, and submission of the report and related documents to the New Jersey Department of Education.
- + Motion to approve the alternate method of compliance in accordance with NJAC 6A:26-6.3 (h) 4 ii and iii by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in each classroom. Our school children shall be supervised in the following manner: An aide will accompany the children to the bathroom.
- Motion to approve the following club proposals at the high school for the 2011-2012 school year:
 - The Russian Club – Advisor: David Niglio
 - Audubon High School Art Club – Advisor: Janelle Mueller

- **DISCUSSION:** School Choice – Video Presentation – Bonnie Smeltzer

STUDENTS:

- Motion to approve the following field trips as listed.
- Motion to approve the following changes in out-of-district placements:

Student ID#	Placement	Date
00613	From Brookfield Academy to a residential placement at The Children's Home/Mary Dobbins School – Mount Ephraim is responsible for educational costs.	Retroactive to September 2011
00342	Withdrew from Audubon High School in June 2011 and re-enrolled in Mount Ephraim in September 2011 and was residentially placed at The Lighthouse at May Landing - Mount Ephraim is responsible for educational costs.	Retroactive to September 2011

3. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incidents reported at the September 2011 meeting of the Board of Education.

BUILDINGS AND GROUNDS:

1. Motion to approve the following facility use requests, as listed:
2. Motion to approve the Comprehensive Maintenance Plan.
3. Motion to approve a lease between the Y.A.L.E. School Southeast II, Inc. and the Audubon Board of Education for use of facilities effective retroactive to July 1, 2011 through June 30, 2012.

REPORTS:

1. Mansion Avenue School
2. Haviland Avenue School
3. Audubon High School
4. Child Study Team
5. Harassment, Intimidation and Bullying Report

BULLYING INCIDENTS REPORT		
SCHOOL	# INCIDENTS	# CONFIRMED
HS	6	3
MAS	4	0
HAS	0	0

BOARD COMMITTEES:

- A. Alternate Sources of Funding: **Mr. Martin**, Chairperson, Ms. Sullivan, Mrs. Dawson, Mrs. Bentley, Alternate, Ms. Brown
- B. Buildings and Grounds: **Mr. Gilmore**, Chairperson, Mrs. Slack, Mr. Martin, Mrs. Dawson, Alternate, Ms. Sullivan
- C. Community Relations: **Mrs. Hauske**, Chairperson, Mrs. Slack, Mr. Ingram, Mr. Martin, Alternate, Mrs. Dawson
- D. Curriculum: **Ms. Brown**, Chairperson, Ms. Sullivan, Mrs. Bentley, Mrs. Cox, Alternate, Mrs. Hauske
- E. Finance: **Mr. Gilmore**, Chairperson, Mrs. Hauske, Mrs. Bentley, Mrs. Cox, Alternate, Mr. Martin
- F. Negotiations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mrs. Cox, Mr. Gilmore, Alternate, Mrs. Bentley
- G. Policy: **Mrs. Slack**, Chairperson, Ms. Brown, Mrs. Cox, Ms. Sullivan, Alternate, Mrs. Dawson
- H. Scholarship: **Ms. Brown**, Chairperson, Mr. Gilmore, Ms. Sullivan, Mrs. Bentley, Alternate, Mrs. Dawson
- I. CCESC Rep. Rotation: **Mr. Borden**
- J. CCSBA Rep. Rotation: **Mrs. Dawson**
- K. AEF Representative: **Mrs. Bentley**
- L. State/Federal Programs: **Mr. Borden**
Affirmative Action Officer: **Mr. Delengowski**

Public Agency Compliance Officer: **Mr. Delengowski**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

PRIVATE:

1. Motion to move board to closed session at approximately _____ pm for the following:

Student Matter

Reconvene at approximately _____ pm.

PUBLIC PARTICIPATION:

1. Motion to adjourn meeting at approximately _____ pm.